



Rochester-Bern Leaders Circle: Terms & Conditions

By paying the membership fee for the “Leaders Circle”, members accept the following terms & conditions.

Organization

The Leaders Circle is organized by Rochester-Bern Executive Programs (RoBe) and as part of RoBe, it is not set-up in an independent legal form. RoBe is responsible for the member administration and regulates the corresponding payment transactions. Furthermore, RoBe ensures the offering for the Leaders Circle (details in section "Services").

A Circle Advisory Board with a maximum of 8 members supports RoBe and advises RoBe on the organization, planning and further development of the Leaders Circle. The Circle Advisory Board meets two times a year for an exchange with RoBe. Expected are the active participation in at least one annual meeting (virtual or live) as well as a certain commitment in the context of projects or events. The compensation consists of two components, (a) the waiver of the membership fee from the year after joining the Circle Advisory Board and (b) the free participation in one exclusive event that would imply extra cost.

Members of the Leaders Circle can contact RoBe if they are interested in joining the Circle Advisory Board. RoBe also asks members of the Leaders Circle directly to join the Board and assembles the Board; no election by the members of the Leaders Circle is required. Members of the Board may resign from the Board at any time after written notification to RoBe (alumni@rochester-bern.ch). Furthermore, RoBe reserves the right to ask Circle Advisory Board members who are not contributing to resign. The regular term for a Board membership is one year; it can be extended by mutual agreement.

Joining and Membership

The following provisions apply to membership of the RoBe Leaders Circle:

- The Leaders Circle is open for Rochester-Bern graduates with a Simon Business School Degree. The Alumni/-ae Circle language is English.
- The membership is created by registering and paying the membership fee and begins once RoBe has received the payment.
- Starting the membership is possible at any time of the calendar year. Membership is valid per calendar year (i.e. from January 1 to December 31) regardless of the month in which the membership was concluded. An exception are people from classes that graduate mid-year. They can sign up for a half-year membership (from July 1 to December 31) and also pay only half the membership fee.
- Reminders for renewal of membership will be sent out in the fourth quarter of the year.
- The membership is personal and not transferable.



Terms of payment

The payment conditions of the RoBe Leaders Circle are regulated as follows:

- The annual fee of CHF 185 is valid per calendar year (see section “Joining and Membership”). For graduates who complete their studies during the year a membership of half a year is possible, which is only half the price: CHF 92.5.
- RoBe does not make refunds of the amount paid for Leaders Circle memberships.
- The annual fee covers the organization of the Leaders Circle and most Leaders Circle events. For specific events, participants will be charged a contribution towards expenses.
- RoBe reserves the right to adjust the membership fee for the next calendar year; changes will be communicated to the Leaders Circle together with the reminder of renewal for the upcoming year.

Services

The services of the RoBe Leaders Circle fall into two categories, namely “Leaders Competence” and “Leaders Connection”. They are determined as follows:

Leaders Competence = continuous life-long learning provided by RoBe

- Members have the right to attend one free EMBA course day of their choice per year. In case this day is part of one of our five three-day course modules, they will be offered the remaining two course days at a reduced rate (50%) of CHF 1,200 (lunches, refreshments, and course materials included).
- Members benefit from a half-day Alumni/-ae refresher workshop per year addressing a jointly chosen relevant topic.
- Based on their industry background and experience, members will be personally invited to attend peer knowledge & discussion sessions either in connection with an EMBA class or for Alumni/-ae only.
- Members receive a 10% discount on the participation fees of various RoBe short seminars (e.g. 1-day seminar on the role of the president of a non-executive board). Discounts are not cumulative. Should a Leaders Circle Member qualify for more than one reduction, the higher reduction will apply.
- Rochester-Bern graduates who are current members of one of our Alumni/-ae associations (e.g. Leaders Circle, VR Circle) benefit from a 10% loyalty discount when enrolling in further RoBe continuing education programs. The loyalty discount is not cumulative with other discounts.

Leaders Connection = high-level networking moderated by RoBe

- An online platform allows alumni/-ae to create their own profile, search and write to other graduates of the RoBe and UniBern network.
- Members are accepted into a closed LinkedIn group dedicated to the connection between Leaders Circle members. RoBe is administrator of the LinkedIn group and reserves the right to delete or adjust contributions of group members. RoBe moderates the LinkedIn group and may appoint other group members as moderators. RoBe is solely responsible for the content created by RoBe and takes no responsibility for the content provided by the members of the Leaders-Circle.



- Part of the LinkedIn group is a Leaders Circle-internal job platform, posting is free of charge for members. RoBe takes no responsibility for the content provided by the members of the Leaders-Circle.
- Members are invited to participate in networking events of the Leaders Circle, e.g. keynote lectures, peer lunches, company visits, or social events.
- Leaders Circle members get access to contact details (mail, phone number, LinkedIn username) of other members via RoBe and receive support in organizing reunions of their class.
- Leaders Circle members are automatically members of Alumni UniBe with a large number of advantages and benefits (in German). A monomembership only as RoBe-Alumni/-ae is possible on demand.

Members will be informed about upcoming events on a regular basis. Since seats are limited for most events, a registration is required. Registrations will be considered on a first come, first served basis. RoBe reserves the right to cancel individual events if the minimum number of participants is not reached.

Most of the events are free of charge for Leaders Circle members. For cost-intensive events (e.g. whole EMBA course, costly sports event, expensive catering) participation for members is possible at self-costs.

RoBe reserves the right to change the offered services or to offer different services after prior communication with the Leaders Circle members.

Privacy

Privacy of the members of the RoBe Leaders Circle is important to RoBe. The contact data (email address and phone number) of the Leaders Circle members are only shared with other Leaders Circle members and for special events also to the Alumni/-ae of the University of Bern (with opt-out option). The member data will not be given to third parties.

The members of the Leaders Circle are required not to share the contact data of the Leaders Circle members with third parties. RoBe does not take any responsibility for the sharing of member data by members of the Leaders Circle.

Those members who do not wish to share their contact details with other members must notify RoBe in writing by email to alumni@rochester-bern.ch.